

<p style="text-align: center;">DEPARTMENT: PARKS, RECREATION & CULTURE</p>	<p style="text-align: center;">DATE EFFECTED: May 3, 1976</p> <p style="text-align: center;">DATE OF REVISION: November 25, 1996 May 26, 1997 January 19, 1999 March 22, 1999 May 12, 2000 April, 2008 March 10, 2009</p>	<p style="text-align: center;">POLICY: Financial Assistance for Leadership Training Funding Policies - Recreation Committee Report: R-96-66 Report R-97-21 Report R-99-13</p>
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SECTION: 1000.36

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LEADERSHIP TRAINING:

1. The Recreation Committee will annually include funds in their budget to assist individuals wishing to attend instructional sessions including seminars, coaches and training clinics.
2. Financial assistance will not be considered for courses required for employment purposes (i.e., the applicant being paid for refereeing after taking a referee's clinic).

CONDITIONS FOR FUNDING:

3. Financial Assistance may be provided if any application meets the following conditions:
 - a) An official grant application form is completed and submitted within two weeks of successful completion of the training session.
 - b) Non-resident applicants must utilize their training to benefit a City of Niagara Falls organization.
 - c) Funding for the training session will be 100% of Registration costs up to a maximum of \$50.
 - d) Applicants must provide information on any other sources of financial assistance for the training session.
4. Financial assistance will be given only for Levels 1, 2 and 3 of the National Coaching Certification Program (NCCP) or its equivalent. Recertification of training will be eligible for funding when certification has expired or will expire in the current calendar year.
5. Financial assistance will be limited to one per year per applicant for related clinics such as coaching and trainers clinics.
6. Approval of financial assistance may be subject to any further conditions that the Recreation Committee may see fit.

TO APPLY FOR FUNDING:

7. Grants for leadership training will be provided in one lump sum payment, upon each individual organization submitting their receipts for the total training of each of the applicants, once annually.



CITY OF NIAGARA FALLS RECREATION COMMITTEE
GRANT APPLICATION - LEADERSHIP TRAINING

Name of Applicant: _____

Address of Applicant: _____

Phone Number: _____

Postal Code: _____

Organization and Position held: _____
(if more than one person is attending, please attach a list with full addresses and telephone numbers)

Have you ever received a Leadership Training Grant Before? Yes _____ No _____

If yes, what year? _____ For what purpose _____

FUNDING IS REQUESTED TO ATTEND THE FOLLOWING LEADERSHIP EVENT

Event and Level: _____

Date(s): _____

Location: _____

Registration Fees: _____

RECEIPTS MUST BE PROVIDED WITHIN TWO WEEKS OF THE EVENT
(INDICATE VERIFICATION OF LEVEL ACHIEVED)

Signature:
of Applicant: _____ Date: _____ Telephone No. _____

I verify that the person(s) who will be attending this training program is a member in good standing who will be able to use the knowledge acquired in a volunteer capacity in our organization.

Signature of Authorized Officer of Volunteer Organization:
(must be signed or authorized by someone other than applicant) _____

Print Name of Authorized Officer

Position: _____ Telephone No. _____

Any documentation submitted to the Municipality is subject to the
Municipal Freedom of Information and Protection of Privacy Act.