



Niagara Falls War of 1812

Bicentennial Events Registration Application

IMPORTANT INFORMATION IN COMPLETING THE NIAGARA FALLS WAR OF 1812 BICENTENNIAL EVENTS REGISTRATION APPLICATION – *Please read this section before completing the forms.*

Purpose

The purpose of registering your event/function is to have the opportunity to be recognized as a Niagara Falls War of 1812 Bicentennial Celebrations "Official Event". Once your event/function is accepted into the "official Niagara Falls Bicentennial event/function" it will be included into the event on-line calendar of events. You will be provided the City's Bicentennial Logo which may be used as specified in your own event promotions.

The City of Niagara Falls War of 1812 Task Force was established by City Council to act in an advisory role and is comprised of volunteer community members. Please note that the Task Force will not be responsible for organizing or financing your event/function. In addition to what the City Bicentennial Task Force is planning in conjunction with the new Niagara Falls History Museum Opening and a few other key-note events we will rely on the community-minded groups, organizations, institutions to join in the Bicentennial celebration years by organizing and funding their own group's event.

Completing the Registration Application

Applications are available on-line or by picking up an application for your group: www.niagarafalls.ca/1812 or contact: Niagara Falls Museums or Niagara Falls Public Library. All communications will be by email; therefore you must have an email address in order for your application to be submitted.

Only complete applications will be accepted. The Niagara Falls Bicentennial Task Force meets monthly therefore the review process may take up to 30 days or less, prior to notice of acceptance. Notification for acceptance or regrets will be sent to your organization by email immediately following the Task Force review meeting. If accepted the event guidelines for the official Niagara Falls War of 1812 logo will be extended to use in the event promotion and a certificate of insurance will be required.

For more information please contact:

Niagara Falls War of 1812 Task Force
5049 Victoria Ave.
Niagara Falls, ON L2E 4E2
905-358-5082
niagara1812@niagarafalls.ca



Application for a Bicentennial Event

Name of the Event (or Function):

Organization Name:

Contact Person:

Address:

City:

Prov:

Country:

Postal Code:

Email (required):

Telephone:

Cell:

Organization/event website:

Dates/Times

Date of the Event: 201__ - __ - __
Year month day

Start Time: __:__ __M

End date of the Event: 201__ - __ - __
Year month day

End Time: __:__ __M

Location of the Event within Niagara Falls (Exact location, details are important):

Is this your property? Yes No If NOT, please describe permissions obtained or authorizations, etc...

How does this event benefit the celebration or commemoration of the War of 1812?
(very important):

We the undersigned, declare that all information provided in and with this statement is factual and correct and that I/We hereby agree to the following conditions:

1. To save the City of Niagara Falls harmless from any and all claims and/or damages arising out of this event and to provide any bond or insurance which may be required in this regard.
2. To be responsible for any and all costs and to ensure safety for the public and participants.

Print name of primary contact

Signature of primary contact

Title

Date

For Office Use Only

Date Received:

Received By:

Submitted to Task Force on:

Accepted: Yes ____ No ____

Response to group by (person and date):

If not accepted, reason why:

Certificate of Insurance Received? Yes ____ No ____

The certificate of insurance: The organization shall provide the City of Niagara Falls with a certificate for the amount of Two Million Dollars (CDN) \$2,000,000 consisting of a combination of primary commercial, general liability and excess umbrella liability insurance.

City of Niagara Falls Special Events permit required? Yes ____ No ____

Special Events Permit received? Yes ____ No ____