

# How to Register

**Online** [www.rev.gov.on.ca/en/events/tif/index.html](http://www.rev.gov.on.ca/en/events/tif/index.html)

**Phone** 1 866 ONT-TAXS (1 866 668-8297)  
Ext. 17047

**Mail** Complete the registration form below and mail or fax it to:

Ministry of Revenue  
ASPPB – RST Section  
33 King Street W, 3<sup>rd</sup> Floor  
Oshawa ON L1H 8H5

**Fax** 905 433-5254

**Attendee's Name(s)**

1. \_\_\_\_\_

2. \_\_\_\_\_

**Trade/Company Name**

\_\_\_\_\_

**Address**

Number and Street

Unit/Suite/Floor

R.R. #/Postal Stn./P.O. Box

City

Province

Postal Code

E-Mail

\_\_\_\_\_

Telephone # (Day)

Fax

\_\_\_\_\_

I'm interested in the following seminars:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

I heard about the event through:  mail  other

I will be representing \_\_\_\_\_ clients

## Tax Information Forum

**A unique opportunity to:**

- obtain valuable information on key tax and business programs by:
  - attending information seminars
  - visiting information booths and speaking to specialists
- network

**Meet staff from:**

- Ontario Ministry of Revenue (MOR)
- Niagara Falls Small Business Enterprise Centre (SBEC)
- Niagara Falls Chamber of Commerce
- Ministry of Training, Colleges & Universities (MTCU)
- Ministry of Labour (MOL)
- Ministry of Government Services (MGS) – Supply Chain Management
- Pay Equity Office
- Canada-Ontario Export Forum (COEF)
- Accessibility Directorate of Ontario (ADO)
- Canada Business Ontario (CBO)
- Public Work & Government Services Canada – (PWGS)
- Canada Revenue Agency (CRA)
- Service Canada (SC)

**Please Register Soon!**

# Tax Information Forum

**November 29<sup>th</sup>, 2011**  
**7:30 a.m. - 3:45 p.m.**

**Crowne Plaza Hotel**  
**5685 Falls Avenue**  
**Niagara Falls**

**Free admission to the full day forum,**  
**including the seminars.**

**Brought to you by the**  
**Ministry of Revenue**



**In partnership with:**



## Seminar Descriptions

**MOR 1: Ontario Tax Credits & Incentives Available for Corporations:** An overview of the harmonized administration of Ontario corporate income tax and a summary of various tax credits and tax incentives which promote economic growth and job creation in Ontario.

**MOR 2: Overview of Employer Health Tax (EHT):** An overview of how EHT applies to small business, including employer-employee relationships, tax exemption and associated employers. We'll also discuss the Ontario Health Premium.

**MOR & MTCU: Overview of Training Options & Ontario Apprenticeship Training Tax Credit:** Learn how to access the Employment Ontario programs and services that can best meet your employment and training needs. Includes useful information for employers/employees dealing with downsizing or layoffs. Learn how you can benefit from apprenticeship and training programs and associated tax incentives!

**MOL1: Top Employer Issues Under the Employment Standards Act, 2000:** Learn about employer minimum standards for hours of work and overtime, vacation and public holidays, leaves of absences (pregnancy, parental, emergency, family medical), termination and severance of employment, and more. Also, learn about the Ministry's investigation and inspection process and the penalties for non-compliance.

**MOL2: Pay Equity General Requirements:** This presentation will provide a basic overview of employer requirements under the Pay Equity Act, which addresses systemic gender discrimination.

**MGS: How to Do Business with the Ontario Government:** Supply Chain Management will provide an overview of the competitive procurement of goods and services by the Ontario Government. Our goal is to illustrate how businesses of all sizes and types can be successful vendors through a review of process, policy, effective proposal writing and marketing to the Ontario Government.

**ADO: The Accessibility for Ontarians with Disability Act 2005, and the New Accessible Customer Service Standard – What You Need to Know:** Did you know that provision of accessible customer service to customers with disabilities is now the law in Ontario? Attend this session to learn what the act (AODA, 2005) means for your business; requirements of the new Accessibility Standards for Customer Service Regulation; and about the resources available to help you comply and improve your customer service for customers with disabilities.

**CBO: Government Resources to Help You Start or Grow Your Business:** An overview of government programs and services that will assist people to start or grow their business.

**CRA 1: CRA – Payroll Information Seminar:** The Canada Revenue Agency (CRA) will review payroll requirements for deducting, remitting, and reporting amounts for the Canada Pension Plan, Employment Insurance, and income tax.

**CRA 2: GST/HST Seminar for New Registrants:** The Canada Revenue Agency (CRA) will provide a free seminar to answer your questions on the Goods and services tax/harmonized sales tax (GST/HST) as a new registrant.

**CRA 3: Information Seminar for Corporations:** Learn more about our services for small business. You will learn about your rights and responsibilities, so that you can take advantage of the tax credits and deductions you are entitled to.

**CRA 4: Import and Export Transactions:** The application of the GST/HST on imports and exports.

**SC: Service Canada – An Overview of Employer Programs & Services** including Work-Sharing and ROE Web.

**PWGSC: Doing Business with the Government of Canada, Understanding the Process - the Fundamentals:** Learn the fundamentals of selling goods/services to the Government of Canada. Acquire information on how to market, how the government does its buying, and how to track opportunities to bid on government purchases.

**COEF: First Steps in Exporting:** This seminar will introduce you to some of the key tools, resources and services available to the potential exporter. The session will provide an overview of export readiness, preliminary market research, developing an export plan, and knowing your key supporters.

**NF Chamber: The Benefits of Chamber Membership:** The President and the Sales & Marketing Representative will provide details on the benefits of membership and what it can do to help your business.

### AGENDA

	Room	8:00 – 9:00	9:10 – 10:10	10:20 – 11:15	11:15 – 12:15	12:15 – 1:15	1:25 – 2:25	2:35 – 3:25	3:15 – 3:45
<b>Registration begins at 7:30 a.m.</b>	Brock Seats: 60	CRA 1	CRA 2	CRA 3	Information Booths / Lunch (the responsibility of each attendee)	CRA 4	CRA 1	CRA 2	Information Booths
	Elizabeth Seats: 60	MOR 1	MOR 2	ADO		CBO	ADO	MOL 1	
	Canadian A/B Seats: 50	MOL1	COEF	MOL2		MOR & MTCU	MOR2	MOR1	
	King George Seats: 40	SC	Chamber	SC		MGS	PWGSC	COEF	

The seminars are available on a first-come, first-served basis. / Il est à noter que les séminaires seront présentés en anglais. Cependant, de la documentation en français sera disponible sur demande.